



*Central Committee for
Catholic School Community Council*
MINUTES

Meeting #3

Tuesday, May 18th, 2010, 7:00pm

Academic Services Building, 80 Bell Farm Road ~ General Meeting Room

Present:

Michael O’Keefe, Director of Education
 Darren Schmidt, Superintendent of Schools – Elementary
 Clayton Ferguson, Board Trustee
 Bob Lemay, St. Michael the Archangel
 Laura Pasut, The Good Shepherd
 Darcy Agostinho, St. Joan of Arc
 Michael Kodama, Sister Catherine Donnelly
 Robert Ben, Mother Teresa
 Odette Couto Clarke, Mother Teresa
 Susan Tesi, St. Paul’s
 Karen Whalen, Foley
 Lori Janssen, St. Bernard’s
 Pam Berko, Our Lady of Mercy
 Heather Knight-Bortoluzzi, St. Marguerite d’Youville
 Sandra Fujioka, Administrative Assistant ~ Minutes

Regrets:

Lisa Cuypers, Pope John Paul II
 Christina Bacci, Monsignor J.E. Ronan
 Lisa Radey, St. Bernard’s
 Tina McNeill, St. Antoine Daniel
 Margriet Kempers, Our Lady of the Assumption
 John Grise, Board Chair

- **Chair: Michael O’Keefe**
Called to Order at 7:00pm

▪ **Agenda Items:**

ITEM #	ITEM/NOTES	ACTION	RESPONSIBILITY
1.	Welcome & Opening Prayer		Michael O’Keefe
2.	Review of Minutes from March 8, 2010 meeting	Approved as presented.	Michael O’Keefe
3.	Terms of Reference – (item deferred from meeting of March 8th)	The committee was asked to consider changing the name of the committee to fit with the Ministry guidelines of Parent Involvement Committee. Also the Ministry would like to have a parent be the Chair of the committee. Committee agreed, a report will be submitted to the board of trustees for approval. 2 year terms which someone could fulfill consecutively. Need to have a process in place for people in case there is interest within the community.	Darren Schmidt

		<p>Commissioning service is for all school councils – new membership would be encouraged at the service. Commissionings were done regionally this school year, some were well done and well attended. Task people to go into discussion at the commissioning. Networking sessions – in your community of schools – could also plan another evening gathering to talk about best practices – meet at a elementary or secondary school.</p> <p>At our September meeting commissioning service meetings will be an agenda item. Committee agreed on terms being from November to November. Should principals be involved in this committee?</p> <p>Looks as though the Ministry may be set to change the mandate of the Parent involvement Committee. What does the group think about our existing mandate? How do the members envision the different roles between the parents and the trustees?</p> <p>Concern around the role of PIC's and how that will impact the role of the trustees going forward. Something may come out in June or July from the Ministry to clarify these types of issues.</p>	
4.	Making Connections Parent Symposium - update	46 registered for the symposium. Brochure was distributed to all schools for every family. Website registrations. Welcome package was shown to the group.	Darren Schmidt
5.	PRO – Parent's Reaching Out Grants Information Update	<p>Ministry confirmed the application process – June 11th deadline. Print out application to be signed by Principal and Chair. This is to have approvals early by the beginning of next year.</p> <p>Deadline for spending is June 14th but reporting to the Ministry is September 30th. Principals are aware of these deadlines.</p> <p>June 11th deadline for regional PRO grants.</p>	Darren Schmidt
6.	Tentatively book next year's meeting schedule	<p>Look at doing a large commissioning service in Barrie and regional sessions outside of Barrie. Last year we asked each principal to take a leadership role on it – if the central committee takes a leadership role perhaps it will be better rec'd.</p> <p>The date is Monday October 18 for the School Council Chair commissioning service. Darren will draft a memo to principals advising.</p> <p>Central Committee meeting dates: Monday September 13 – Tuesday November 23 – Monday January 17 – Tuesday March 8 & Monday May 16</p>	Michael O'Keefe

7.	Working Group on Financial Literacy	<p>Looking for committees advice – Ministry is directing boards to ask parents and staff about a working group on a financial literacy survey – how best would it be to get it out to parents? Go right to the principals and council Chairs – really depends on the principal, many do not forward information.</p> <p>Communicate directly with school council chairs through their personal email accounts. Sandy will create a mailing list including all chairs.</p>	Michael O’Keefe
8.	8:20pm	Meeting adjourned.	

Attachments:

- 1) Prayer ~ *Gathering Prayer*
- 2) Meeting Minutes of March 8th, 2010
- 3) Draft Terms of Reference
- 4) Central Committee Membership List for 2009-2010 ~ updated