



MINUTES

Central Committee for
Catholic School Community Council
Meeting #02 ~ Monday, October 6th, 2008 at 7:00pm
General Meeting Room, 80 Bell Farm Road, Barrie

Present:

Michael O'Keefe, Director of Education
Darren Schmidt, Superintendent of Schools - Elementary
Clayton Ferguson, Board Trustee
Bob Lemay, St. Michael the Archangel
Laura Pasut, The Good Shepherd
Lorri-Anne Pigeon, Our Lady of the Assumption
Sandra Fujioka, Administrative Assistant (meeting minutes)

Regrets:

John Grise, Board Chair
Mary Puopolo, Superintendent of Schools – Secondary
Michael Kodama, Sister Catherine Donnelly
Susan Tesi, St. Paul's
Diane Woofrey, St. Joan of Arc

Guest Speaker:

Peter Derochie, Associate Director of Education (Business & Finance)

Called to Order at 7:05pm

| <i>Rooted In Faith, Hope and Love</i> | |
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| ACTION REQ'D | TOPIC |
| | <p>Welcome/Prayer/Introductions</p> <p>Darren lead prayer and introduced our guest speaker Peter Derochie.</p> |
| | <p>Canvassing and Fund Raising ~ Peter Derochie</p> <p>Presenting to the Central Committee as the start of the consulting process as they work to revise/update the Canvassing and Fund Raising Policy. The Board Policy Review Committee thought it would be good to sit with this committee.</p> <p>The Minister asked the Board to look at our policies with respect to expenditure guidelines. We must be careful about how we spend public money. Once it becomes a sanctioned activity by the board – we stand back and allow the school council to control it however it is still the responsibility of the Board to control how the money is reported.</p> <p>Fund raised money should go into the school account. There is no need for separate accounts for each activity as long as there are clear records. This policy will capture activities that are within the school.</p> <p>What do we do to support the schools? Provide software, training and internal reviews. Developed guidelines that are best practices that have been captured across the province. Lots done throughout the year to help support the schools.</p> |

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| | <p>Section A is the Policy Statement and Section B Guidelines onward will become a separate document. Imbedded in the guidelines will be an approvals section.</p> <p>It was noted that there is a need for a clearer definition of “major” on page 64 section 1.4 <i>“Participation of any school in fundraising for charitable and community causes will be limited to two major projects per school year.”</i></p> <p>Section 2.1 fundraising activity for excursions – highlight the need for approvals.</p> <p>It was expressed that this policy needs to be communicated back to parents, especially new school council members – they need to be aware of this policy.</p> <p>A question was raised about whether or not the school community has the right to know how much funds were raised and how they were spent. It is very clear that the details should be known by all involved.</p> <p>With respect to Donations – we do have a trust fund, this could be used to collect donations and then issue charity receipts. This is separate from the Board. Principals are aware of the process.</p> <p>A question was raised – for fund raisers, would parents be willing to pay a fee to have everything processed through the trust fund? Some communities would be willing to pay a small percentage to have tax receipts issued under the trust funds.</p> <p>The updated policy and guidelines will be distributed to schools once completed.</p> <p>Next step will be to consult with principals.</p> |
| | <p>Review Minutes from June 2nd & September 8th meetings.</p> <p>Minutes were approved with no changes.</p> |
| | <p>Conference Follow-up ~ Darren Schmidt</p> <p>Committee was given evaluation sheets that included comments from conference attendees, asked to take a few minutes to have a look at the comments and then to discuss those comments as a group. Also given out was a summary of the conference evaluations.</p> <p>Venue – some liked the idea of having it in a school to showcase our schools and having students participate was also appreciated.</p> <p>Workshops – prefer to have them longer – have the opportunity to attend more workshops – limit the keynote speaker time or not have one at all.</p> <p>Video taping workshops – is it an option? Some asked if it was possible to share ppt’s.</p> <p>Date for next conference - Later in the school year was requested most often.</p> <p>Promoting the conference – include some positive comments about previous conference from parents in the promotional materials.</p> <p>On-line registration – need to receive a confirmation after registering.</p> <p>Some couldn’t find information on the Board website about the conference.</p> |

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| | <p>The Conference was a success in terms of quality of venue, content, speakers and over all flow however we have much work to do to attract more parents.</p> <p>Change the name of the Conference to a Parent Conference.</p> |
| | <p>PRO Grants ~ Darren Schmidt</p> <p>Deb Cummings is looking to work with one parent from the Central committee on her PRO Grant application.</p> <p>Market as being for Parents not just council.</p> <p>We will apply but also request a deadline extension to spend funds.</p> |
| Darren | <p>Commissioning Mass ~ Darren Schmidt</p> <p>Feedback from last year – chairs like to be able to sit together and network. Last year we asked them to complete a survey, we don't need to do that this year.</p> <p>Looking at 3 regional sessions – refer to handout.</p> <p>Still looking at using a church in each region. Have a senior ELC member to attend. November 10 is not a good night for Trustees. Look at another date...Darren to get back to the group. Possibly in the week of November 10th no Friday or Monday.</p> <p>Barrie – St. John Vianney Orillia – Guardian Angels Bradford – tbd</p> <p>The idea will be to have everyone in the same meeting room having round table discussions which in turn will create a positive energy.</p> |
| | <p>Meeting Schedule</p> <p>We will meet every other month but will have planning meetings in addition as required.</p> <p>We will alternate meeting nights between Mondays and Tuesdays.</p> <p>Tuesday, December 2nd – 2008 Monday, February 2nd – 2009 Tuesday, April 7th - 2009 Monday, June 1st – 2009</p> <p>November planning meeting for the Commissioning Mass to be scheduled.</p> |
| Sandy | <p>Additional Items</p> <p>Need to get contact details for all school council members from the schools.</p> |
| | <p>Next Meeting Date</p> <p>Tuesday, December 2nd - 2008</p> |
| | <p>Meeting adjourned at 8:45pm</p> |