



Central Committee for Catholic School Community Council

MINUTES

Meeting #1

Monday, September 28th, 2009, 7:00pm
Catholic Education Centre, 46 Alliance Blvd. ~ Room A

Present:

Michael O'Keefe, Director of Education
Darren Schmidt, Superintendent of Schools – Elementary
Bob Lemay, St. Michael the Archangel
Lisa Cuypers, Pope John Paul II
Michael Kodama, Sister Catherine Donnelly
Heather Knight-Bortoluzzi, St. Marguerite d'Youville
Robert Ben, Mother Teresa
Odette Couto Clarke, Mother Teresa
Karen Whalen, Foley
Lori Janssen, St. Bernard's
Darcy Agostinho, St. Joan of Arc
Sandra Fujioka, Administrative Assistant ~ Minutes

Regrets:

Clayton Ferguson, Board Trustee
Margriet Kempers, Our Lady of the Assumption
Susan Tesi, St. Paul's
Christina Bacci, Monsignor J.E. Ronan
Cathie Brenner, Father F.X. O'Reilly
Lisa Radey, St. Bernard's
Laura Pasut, The Good Shepherd
Tina McNeill, St. Antoine Daniel
Pam Berko, Our Lady of Mercy
John Grise, Board Chair

Agenda Items:

ITEM #	ITEM/NOTES	ACTION	RESPONSIBILITY
1.	Welcome & Opening Prayer	Special Guest – Anelia Coppes, parent member of St. Peter the Apostle School Council in Parry Sound was welcomed. Round table introductions.	Michael O'Keefe
2.	Guest Presentation: <i>Come Grow With Us</i> ~ Diane Legg Director Corporate Communications &	Diane presented the Come Grow With Us package and played the DVD for the committee. This kit is being used to get the word out about Catholic Education within our Board. The committee members were	

	Public Affairs	asked to talk about this with as many people in the community as possible. Contact Diane Legg directly if you require additional kits.	
	Website Content Management Systems	<p>Diane also provided an update with respect to our website content management system. This year we will have 43 of our 53 schools on-line with the new website. We are now looking at a collaborative tool to enhance things such as calendars, messaging to parents. These tools also have a blogging feature. We are looking at applying for funding through the Parents Reaching Out grant and would like to have the support of the Central Committee on the application.</p> <p>Schools are still being encouraged to apply for PRO funds in order to fund the website. Diane Legg will send all Central Committee members the template that was created of a PRO submission for website development.</p>	
3.	Review of Minutes of Meeting #4 – June 1st, 2009	Minutes approved.	
4.	PRO – Parent’s Reaching Out Grants Information Update	Extension for submission to October 16 th – principals were sent the information.	Darren Schmidt
5.	Commissioning Service	<p>Vice principals at the secondary level were asked to take on a leadership role in coordinating the Commissionings. The entire service is pre-prepared for schools. The Commissioning Service will occur either as part of a mass to celebrate with the local priest or, as a paraliturgy and is intended to replace an existing CSCC meetings. It was recommended that after the service, each region meet briefly as a community of schools to discuss issues and/or best practices.</p> <p>The central Committee was asked to take a key role. The task for the group is to find out who else would be interested in taking on a Central committee seat. Each community could have potentially 2 members on the central committee and tier their membership.</p> <p>An evaluation will be sent out after all Commissionings have been held.</p>	Darren Schmidt
6.	Spring Parent Conference	<p>In the past we’ve had to apply earlier and had to spend the grant funds in the fall – now with the extension we can apply for the \$\$\$ to pay for a Spring Parent Conference. Looking at general interest workshops for parents – people very much enjoyed hosting in a school. Once the PRO Grant is approved we will set-up a sub-committee planning.</p> <p>Early May would be the latest...or late April. Saturday or not? One day or 2 consecutive evenings? We will have the sub-committee to decide</p>	Darren Schmidt

		<p>that. Do we charge a fee for them to attend so there is a commitment? We have the option of not bringing in a keynote speaker and allow our staff to present thereby allowing the parents to have more time to attend more workshops.</p> <p>We are expecting to have 150 attendees. Topic suggestion to have someone speaking on Catholicity. Sister Joan Cronin?</p>	
7.	Ministry Announcement regarding Facilities - Information	<p>Two big announcements – board was given over \$4. million dollars to spend on eco related projects to be spent over the next 2 years. This will be spent on providing energy efficient lighting and heating systems for our schools going forward. Increasing programming. And the other big announcement 26.5 million for major building projects – St Bernard’s school in Orillia is prohibitive to repair – cost more to fix than to demolish it and rebuild. A brand new school will be built. There is also enough funding provided to answer to the Orillia pupil accommodation review – two other schools, either go to another site and amalgamate the two schools – GAN & MLE this is still in process for a final decision. Good news is no matter what the final decision is the Ministry has provided the funding for it.</p> <p>Accommodation Review committee will file a report a new school for SBE and options for GAN MLE new site and amalgamate two or amalgamate and renovate the MLE site. Trustees will meet next Monday to hear what the public thinks of the proposals. Board will not decide that night they will review the information at the following board meeting and then a decision will be made in November. There is also a staff report done by the Plant department personnel – it matches the recommendation of the Orillia Accommodation Review committee.</p> <p>There are also additions planned for St. Peter’s and Joan of Arc schools in Barrie.</p>	
8.	Accommodation Reviews - Information	<p>Another pupil accommodation review is in the process of being started. Schools involved are: Our Lady of Grace, Prince of Peace, St. Mary’s Collingwood, Our Lady of the Assumption and St. Noel Chabanel.</p>	
9.	Board Enrolment Update	<p>Provincially Ontario is facing a significant decline in enrolment with the exception of a few boards. We are one of the last boards to experience declining enrolment. This could be caused by several reasons, smaller family sizes, older couples having fewer children etc..</p> <p>Projected enrolment was set to see a 500 student decline. We are now seeing our decline is more like 300 students, not as much as first projected. We had to claim some staff redundant and surplus in their</p>	

		schools. They have all been placed...no one lost their jobs	
10.	Additional Items	<p>Central Committee term – stagger every 2nd year. What is the process for getting replacements? This is one of the activities at the commissioning service that the group can discuss – this could be an agenda item at the commissioning.</p> <p>Send community of schools grouping list out to all members again and update by adding St. Peter the Apostle.</p> <p>Next agenda item – look at terms of reference/ role / communication / accountability / succession planning / Chair – ministry expects a parent to be in that role.</p>	
	Future Meeting Dates: Monday, November 23rd/09, March 8th/10 & May 17th/10		

Attachments: Prayer ~ Loving God
Come Grow With Us – Evaluation/Survey
Meeting Minutes of June 1st, 2009
Updated Central Committee Membership list